

Transition Checklist for Parents

Before the Move

- Notify your child's current school of the posting date
 - Contact the new school to introduce your child
 - Check local school admission arrangements
- Prepare copies of school reports and key assessments
 - Request SEND/health documents if relevant
 - Talk through the move with your child
- Gather photos or information about the new school
- Create a simple moving timeline your child can follow

During the Move

- Keep routines as consistent as possible
- Allow time for rest, play, and emotional expression
 - Visit the new school if possible
- Share any worries or questions with the new school
 - Look for local children's activities or clubs

After Arrival

- Meet your child's teacher or pastoral lead
- Share your child's strengths, interests, and concerns
- Ask about induction arrangements (buddy, check-ins, tours)
 - Monitor how your child is settling in socially and academically
- Stay connected with their previous friends if they want to
 - Celebrate small successes in the new environment
 - Reach out for support if concerns continue

